



JHARKHAND RAKSHA SHAKTI UNIVERSITY

RANCHI

Regulation for Certificate Course in Police Science(CCPS)

1. INTRODUCTION

The Certificate Course in Police Science (CCPS) Programme of Jharkhand Raksha Shakti University follows the Semester Mode.

(1) PREAMBLE:

- (a) The regulation herein specified applies to full-time CCPS Programme under Grading Semester System by the Jharkhand Raksha Shakti University, Ranchi, hereinafter, referred to as the University.
- (b) 'Full –time programme' are those programmes where the participants devote their entire available time for the studies as per schedule and are not employed.
- (c) 'Course' means a theory or practical subject that is described in Syllabus.
- (d) 'University' means Jharkhand Raksha Shakti University.
- (e) The 'Academic year' of the course shall or ordinarily be from July to June.
- (f) An academic year is divided into two semesters. In each semester courses are offered in 15 teaching weeks and the remaining 5 weeks are to be utilized for the conduct of examinations and evaluation purposes. Each week has minimum 30 working hours spread over 6 days of week.

(2) STRUCTURE OF SEMESTER SYSTEM AND ACADEMIC YEAR:

- (a) There shall be two semester in every academic year.
- (b) The CCPS Programme consists of two semesters.
- (c) Each semester will have 7 papers. Each paper shall contain 100 marks.
- (d) The total marks for CCPS course shall be 1400.
- (e) A student shall have to pass separately in Theory and Practical papers of a subject in each semester.
- (f) Marks scored in Theory and Practical shall be indicated separately in the marks sheet.

2.1 Duration of the courses

The CCPS as mentioned above shall cover a period of one full-time academic year and shall be known as the **Certificate Course in Police Sciences**.

2.2 Course Fee

A candidate found eligible for admission in CCPS course, shall have to pay a fee of the course for both semesters in addition to the University examination fee, the quantum of which shall be decided by the Jharkhand Raksha Shakti University administration subject to revision from time to time. The University shall issue guidelines for the purpose in the beginning of each academic session.

2.3 Admission Procedure.

The admission process will start in the month of May.

The admission of eligible students in this course will be done through an “Entrance Test”.

The “Entrance Test” will be conducted by the University for admission in Semester- I in the beginning of each academic session.

The Reservation rules will be same as per University rule. Only eligible students will be considered.

2.4 Eligibility for admission

A student may be admitted to the CCPS course for the degree of Certificate Course in Police Science, if he/she has passed the Matriculation Examination of a Board established and incorporated by law, or any other examination recognized by the university as equivalent there to with minimum 45% marks in aggregate.

Provided that for admission to the CCPS course it shall be necessary for a student to have obtained qualifying marks in the ‘Admission Entrance Test’.

2.5 Medium of Instruction and Examination

The medium of instruction and the medium of examination in all the subjects shall be Hindi/ English.

(3) CONTACT HOUR SYSTEM

- 1) For the maintenance of a standard teaching- learning system, Contact Hours shall be followed for assessment of the level of learners.
- 2) One Contact Hour shall normally be of 60 minutes duration.
- 3) Taking into consideration 15 working weeks in a semester, a paper shall have a total of at least 60 contact hours.

Table- 1: Summarized Course Structure for the of CCPS Course

Semester	Course	Full Marks	Mid- Sem		End-Sem	
			Full Marks	Pass Marks	Full Marks	Pass Marks
I.	CCPS 101 Theory	100	30	13	70	32
	CCPS 102 Theory	100	30	13	70	32
	CCPS 103 Theory/ Practical	70 30	20 10	9 4	50 20	23 9
	CCPS 104 Theory	100	30	13	70	32
	CCPS 105 Theory/ Practical	70 30	20 10	9 4	50 20	23 9
	CCPS 106 Practical	100	30	13	70	32
	CCPS 107 Practical	100	30	13	70	32

Semester	Course	Full Marks	Mid-Sem		End-Sem	
			Full Marks	Pass Marks	Full Marks	Pass Marks
II.	CCPS 108 Theory	100	30	13	70	32
	CCPS 109 Theory/ Practical	70 30	20 10	9 4	50 20	23 9
	CCPS 110 Theory	100	30	13	70	32

	CCPS 111 Theory	100	30	13	70	32
	CCPS 112 Theory	100	30	13	70	32
	CCPS 113 Practical	100	30	13	70	32
	CCPS 114 Practical	100	30	13	70	3

Note:

There are five theory papers and two practical papers in each semester.

(4) EXAMINATION, EVALUATION AND DECLARATION OF RESULTS

4.1 Conduct of examinations: University shall conduct the End-Semester Examinations. Internal Assessment shall be conducted by the Department. For the End-Semester examinations, questions papers shall be presented by the University.

4.2 Examination Routine for End- Semester Examination shall be notified by the University which shall be normally of 3 hours duration.

4.3 Student Assessment and Progression: The performance of a student shall be evaluated on 30:70 basis i.e., 30 Marks for Internal Assessment and 70 marks for End-Semester Examination.

4.4 Activities for Internal Assessment Tests (Mid Semester Examinations): The Internal Assessment for 30 marks shall be made in the following categories of activities:

Class Tests/Unit Test	=	10 Marks
Project Submission	=	10 Marks
Performance Based Evaluation	=	05 Marks
Attendance	=	05 Marks
Total		= 30 Marks

Attendance: - 5 marks, on the basis of following tabulated scheme:

Attendance %	Marks
75-80	1
81-85	2
86-90	3

91-95	4
96-100	5

- a. The internal assessment in theory papers of CCPS will be based on Mid-Semester Examination of **one hour** duration per paper to be conducted by the Department. Mid-semester Examination shall be conducted usually in the month of March-April and August-September.
- b. If a student misses the Mid-Semester Examination due to some valid reasons (to be ascertained the University on the basis of documental proof provided by the student), the Department may arrange a special Mid-Semester Examination. It shall be held for all such cases and it will be conducted within one fortnight from the date of completion of the mid-semester examination on payment of special examination fee fixed by the University.
- c. Re-evaluation of the answer script shall not be ordinarily allowed.
- d. A student can apply for the scrutiny of his/her answer script, after paying the required fee for it, within 15 days of the publication of the results. The paper shall be scrutinized by the Examination Board of the University to see if any question (or part thereof) has been left unmarked or, whether marks obtained have been transcribed correctly.

4.5 Declaration of Class in End Semester

- a. Student who secures 45% and above marks in all theory papers taken together shall be declared to have passed respective semester examination. However in practical subjects a student must secure 45% marks in each semester in each practical paper separately to be declared to have passed that semester.
- b. Student who secure 60% and above marks (all semester taken together and who complete the course within the specified period of the course i.e., one year) shall be declared to have passed his/her respective course in first class.
- c. Student who secure 45% and above marks (all semester taken together and who complete the course within the specified period of the course i.e., one year) shall be declared to have passed his/her respective course in second class.
- d. Student who secure 60% and above marks (all semester taken together) and/or secure 45% and above but less than 60% and marks (all semester taken together) and who complete the course within the maximum period i.e., 03 years shall be declared to have passed his/her respect course in first class and second class

respectively. However name of such student will not be considered of award of any Medal or for merit list.

4.6 Eligibility criteria for End-Semester Examination: A Student shall be deemed qualified to appear at the End-Semester Examinations only if he/she secures minimum qualifying marks in the internal assessment Tests and maintains 75% attendance separately in every subject. For valid reasons, 5% relaxation of the attendance may be considered by the University Authority.

4.7 The Students shall carry their respective Identity-cards to the examination hall and the same shall be produced on demand. Non production of the Identity-cards may result in expulsion from the examination

4.8 No candidate will be permitted to appear in the examination without a valid Admit Card. The **Admit card** should be presented to the invigilators/ others authorized officials for verification. The candidate's identity will be verified in respect of his/her details on the Admit Card. If the identity is in doubt, the candidate may not be allowed to appear in the examination.

4.9 Question Paper Setting and Evaluation :

University shall submit a list of the panel of Question Paper Setters and Answer Script Evaluators preferably in the beginning of each Semester. University shall update this panel to ensure that the right person does the right job at the right time.

4.10 Completion of Internal Assessment:

Internal Assessment shall be completed well before commencement of the End – Semester Examination

4.11 Evaluation:

1. Internal Evaluation of Answer Scripts shall be completed at the University level after the conduct of examination for a particular paper and each evaluator shall submit the marks sheet within the stipulated period to the University for tabulation of Marks.

2. Answer Scripts of End –semester Examinations shall be submitted to the University for completion of the necessary coding formalities and evaluation process.

4.12 Improvement:

Improvement may be allowed to desirous student by surrendering their previous Marks- Sheet. This option may be exercised within three academic years only. In case the

students fail to improve his / her score, marks secured in the previous examination shall be retained.

4.13 The nature and type of question

The Exam Question papers shall have multiple choice questions and descriptive type questions. The question will be divided into short answer question and long answer questions.

4.14 Publication of Result.

1. Before being promoted to IInd semester at least 4 papers of Ist semester must be cleared.
2. Any Student who does not clear at least three papers in Ist semester shall be declared fail and shall not be promoted to IInd semester.
3. There is no provision of supplementary exam.
4. The University shall announce results semester wise.